Ask CAMD Webinar
January 15, 2020
2:00-4:00 pm

On Wednesday, January 15, 2020, the Clean Air Markets Division (CAMD) held an informational webinar to discuss the CAMD Business System (CBS). The purpose of the webinar was to provide industry with an opportunity to ask CAMD staff any questions they might have about the Compliance process or other related topics.

The webinar was introduced by Market Operations Branch Chief Ming Chang and organized by Andrew Reighart.

I. CAMD Business System Review

CAMD gave a brief overview of the functionality available in CBS (https://www.epa.gov/airmarkets/business-center).

- The login page has a link to the Help file in the upper right corner of the screen. Users can access this document without logging into the system.
- In most cases users can reset their passwords by clicking the Forgot Password/Reset Password link under the Login box.
- Once logged in, users should make sure their contact information is up to date. This information can be viewed/edited by clicking on the hyperlink associated with their name.
- What options a user sees in the top menus is determined by what type of user they are and what responsibilities they have.

For more information on this portion, please contact Craig Hillock (hillock.craig@epa.gov) or Laurie Desantis (laurel.desantis@epa.gov).

II. Compliance 101

CAMD demonstrated the different tasks users can perform in the Allowance and Compliance Modules.

- Transfer Allowances
  - The transfer deadline for the 2019 compliance period is March 2, 2020.
  - Allowances can be transferred by moving through the screens in the Allowance module by program. Transfers can be performed interactively or by using the File Submission option.
    - The required XML format for a file submission is in the Help file, on page 34.
  - If a Transferee Representative cannot be selected in the interactive process (i.e., is greyed out), a transfer cannot be made to that account until the Representative corrects whatever is needed. The 'Why can't I select a Representative?' link lists possible reasons a Representative is not selectable.
- Compliance
  - If a user can run Compliance, then Compliance will appear as an option across the top menu of CBS.

  - Draft compliance can be run after fourth quarter data has been successfully submitted.
  - Running draft compliance remains an option until the first week of May.
  - If an account shows excess emissions, users have until March 2, 2020 (for 2019 data) to move allowances into the account to cover those emissions.
    - EPA recommends having more allowances than exactly what is needed in case emissions change for any reason.
  - Users can run final compliance for themselves after the transfer deadline (March 3) EPA will run final compliance is early May.
  - If emissions change after final compliance is run and the tonnage decreases, EPA will not return any allowances.
  - If emissions change after final compliance is run and the tonnage increases, EPA will contact the source to determine if they would like to specify allowances to cover the increase,
- Specify Deductions
  - Allowances to deduct can be specified either interactively through the screens in the Specify Deductions module, through submission of an XML file, or by uploading a CSV file.
    - The format for XML and CSV can be found in the Help file.

If allowances are not specified, then EPA will use the first in/ first out methodology to deduct allowances. There is no reference to General Accounts – Sources can transfer allowances to General Accounts before the transfer deadline. This allows market participation while the accounts are frozen.

It should also be noted that you cannot transfer compliance year or less allowances into or out of compliance accounts until after the freeze is lifted.

For any questions on this section, please contact Paula Branch (branch.paula@epa.gov).

III. Website Changes

The CAMD Website (https://www.epa.gov/airmarkets) will be undergoing changes in the near future. These changes include:

- More links so participants can access frequently used pages more easily.
- A table to show which forms can be submitted through which means (hardcopy, email, or in CBS).
- FAQs broken down by topics.
- A filter in the contacts list to easily find the appropriate CAMD staff for a given topic.

For any questions on this section, please contact Karen VanSickle (Vansickle.karen@epa.gov) or Joseph Thompson (Thompson.Joseph@epa.gov).

IV. Opportunities to Participate

CAMD has plans to modernize all CAMD Suite applications (CBS, AMPD, ECMPS) in the near future. In order to ensure the changes are beneficial to users, CAMD has conducted, and will continue to conduct, interviews with stakeholders. Users who are interested in providing feedback should contact Andrew Reighart at Reighart.Andrew@epa.gov.

CAMD sent a document describing common user tasks for CBS and the challenges associated with those tasks along with the invitation for this meeting to provide attendees with an example of the user flows they are developing.

V. Future Webinars

CAMD plans to host another Ask CAMD session in the spring. The topic will be the EmPOWER Air Data Challenge. CAMD issued this challenge to universities and other research centers to see what ways the public is using the data available in AMPD.

In the future, an Ask CAMD session will be held once a quarter. Stakeholders are encouraged to submit suggestions for agenda topics.

VI. Questions

Users were encouraged to submit questions through the Skype chat box during the presentation or over the phone.

1. I am an ECMPS Agent. We have noticed that, as agents, we are not receiving feedback reports for associated submissions of emission or QA files. It appears that the DR is receiving the feedback reports. I have talked to other agents and they are experiencing similar issues. Is this a known bug?

   Answer: If a user has a specific plant for which they are not receiving feedback, they should contact Craig Hillock (hillock.craig@epa.gov) or Laurie DeSantis (desantis.laurel@epa.gov) to ensure they are expected to receive feedback reports based on their relationships in CBS. Users should also check their spam or junk folders, as sometimes corporate email settings change and the feedback emails end up getting sent to those locations.

2. Even though our site is not an electricity generating unit (EGU) and not subject to CSAPR, we have conservatively continued to report NOx ozone season emissions through CAMD since our state's NOx SIP Program was not updated yet to reflect CSAPR requirements. Our state's SIP will be updated this year so that non-EGUs sites are required to report annual NOx ozone season emissions to them. Since our site is a non-EGU and not subject to CSAPR, is there a process to exit this reporting

program so that our site is not flagged as not meeting a reporting requirement within the EPA's database?

Answer: Until the exact regulation change is known, EPA recommends continuing to submit data. The changes will be state by state and are not CAMD's decision. Sources can send Craig an email at hillock.craig@epa.gov with more specifics if needed.

3. When adding a source management agent under a DR, do we automatically grant access to every facility under that DR or it can be done to selected facilities?

   Answer: A Source Management Agent has access to all the facilities their DR or ADR is responsible for.

4. For folks who are agents (not a DR/ADR) is there an easy report to run that indicates access that has been lost. For example, when a DR leaves the site, we'll lose access without any indication.

   Answer: If an agent's responsibilities are ended by a DR/ADR, they should receive a notification email. In addition, the agent can go to the "Reports" menu option and run their Personal Information Report. This report will include sections that display the agent's current and historical (ended) agent responsibilities. Under the historical agent responsibilities portion of the report the agent can choose to export the list of ended responsibilities to a text "CSV" file. The CSV file can be opened in a spreadsheet program and the agent can then sort the data by "ended" date in order to see the responsibilities that have been recently ended.

5. Where do we find our current account balance?

   Answer: Under Reports → Account Reports → Account Balance Report, users can see the account balances by program and year.

6. Back on the account balance report question. The report shows a summary of allowances held each year. Is there a report showing an ongoing balance for each account? For example, is there a report similar to a checkbook register whereas the report shows the date, additions, deductions, and the current balance after each transaction?

   Answer: The Account Balance Report in CBS provides a current snapshot. Users could go to AMPD and run a query that included allowances, allowance details, and transaction history for a given account.

7. Where do we find the current allowance cost?

   Answer: EPA does not track allowance prices. One could check brokerage websites. You can find a list of brokers on the CAMD website by visiting https://www.epa.gov/airmarkets/clean-air-markets-allowance-markets and clicking on the “Buying Allowances” tab.

8. After the allowance transfer deadline, what is the window to run the final compliance report and apply allowances for the 2019 reporting season?

   Answer: Users can run final compliance themselves for 2019 data beginning on March 3, 2020.

9. When is the 2020 auction and will you be going through the auction process at all on today’s call?

   Answer: The auction is March 31, 2020. Instructions for bidding will be posted to the CAMD website in February

10. If you revise emissions after EPA has run final compliance for the specific compliance year and there is an increase in tonnage, when does EPA take these additional allowances?

    Answer: After overnight processing of the submitted emissions data, an automatically generated email is sent to CAMD staff with the compliance value change. CAMD will then contact the facility to confirm if the plant wants to specify allowances for the additional deduction.

11. Why doesn’t the Manage Feedback Recipients page show all recipients?

    Answer: A Feedback Recipient is not an agent but someone who has been designated to get a feedback report. Submit agents automatically get feedback reports, so they do not appear in the Feedback Recipients page for a plant.

12. Is it possible for other agent types to perform more of the tasks currently reserved for DRs and ADRs?

    Answer: Some agents can do a few elevated tasks. For example, a Source Management Agent can make themselves a Representative. Agents cannot add or modify their current responsibilities aside from removing themselves from plants or Representatives. CAMD is available to walk infrequent CBS users through their tasks over the phone if necessary.